

CARE*STAFF@HOME

JOB DESCRIPTION – CARE*STAFF Aide

(Home Health Aide, Personal Care Aide, State Tested Nurse Aide, Certified Nurse Aide)

Like Dorothy said in the *Wizard of Oz*, “There’s no place like home!”

We help seniors age safely in place by assisting them with their daily needs and activities. If you have a passion to provide care to others, especially seniors, we would like to have you join our team!

Place of Employment: Client homes and healthcare facilities.

Job Purpose: Enables clients to stay safely in their home by monitoring and recording client condition; providing support and personal services; teaching families.

Summary: This position acts as a representative of CARE*STAFF@HOME by providing home care services with indirect supervision. You will assist clients with (*ADL's*) *Activities of Daily Living* and (*IADL's*) *Instrumental Activities of Daily Living* to maintain the dignity and independence of our clients. You will mostly work independently and therefore must balance good judgement and initiative along with the policies of the company. Excellent communication skills are an important part of this job.

Job Duties:

- Monitors client by observing physical and mental condition, intake and output, and exercise.
- Supports client by providing housekeeping and laundry services; shopping, errands and transportation to appointments; preparing and serving meals and snacks.
- Assists client by providing personal services, such as, bathing, dressing, and grooming.
- Helps client care for themselves by teaching use of cane or walker, special utensils to eat, special techniques and equipment for personal hygiene.
- Helps family members care for the patient by teaching appropriate ways to lift, turn, and re-position the patient; advising on nutrition, cleanliness, and housekeeping.
- Records client information by making entries in the patient journal and on-line; notifying supervisor of changing or unusual conditions.
- Maintains a safe, secure, and healthy patient environment by following cleanliness standards and procedures; maintaining security precautions; following prescribed dietary requirements and nutrition standards; Updates job knowledge by participating in educational opportunities.
- Protects the home care agency by adhering to professional standards, home care policies and procedures, federal, state, and local requirements.
- Enhances service reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

Qualifications:

- Ability to work independently
- Excellent communication and listening skills
- Patient and Caring
- Must be punctual

Benefits:

- Competitive Pay
- Bonus Opportunity
- Promotion Opportunity
- Mileage Reimbursement
- Direct Deposit

Requirements:

High School Diploma or GED, Valid Driver's License and Proof of Auto Insurance.
All Applicants must be 21 years of age.

We are an Equal Opportunity Employer